The Thames Riviera
Wedding Brochure
The Thames Riviera Hotel

The Thames Riviera Hotel is the perfect venue for your Wedding Reception. Set on the banks of the River Thames, in the Royal Borough of Windsor & Maidenhead we can make your very special day one to remember for all the best reasons. The stunning views across the River Thames and Maidenhead Bridge, creates a beautiful setting for your memorable Wedding Day and those important wedding photographs.

With its spacious River terrace and gorgeous location we are the preferred choice for those looking for an intimate wedding with close family & friends. Our private Thames Suite allows you to have a very personal Reception for up to forty guests. The Thames Suite has wonderful views over the River and private access to our beautiful Riverside Balcony seating.

We know that your wedding day is one of the most important days of your life, so let us help you with the planning and preparation. Our experienced events team are here every step of the way to ensure planning your big day is simple and stress free, allowing you to sit back, relax and enjoy the day you will remember for years to come.
Wedding Reception

From £999 Includes:

- Wedding Breakfast For Up to 40 Guests
- Complimentary Room Hire Of The Thames Suite
- Three Course Silver Set Menu
- Complimentary Four Poster Executive Room For The Bride & Groom
- Complimentary First Year Anniversary Dinner For Two & A Bottle Of House Wine

Additional guests cost £25.00 per person
Testimonials

I cannot believe how amazing the attention to detail was at The Thames Riviera. It meant that Michael and I could just sit back and enjoy our day together instead of worrying about if our guests are happy. We’ve had lots of compliments on how smooth our day went, and the staff there are just so friendly and welcoming. I would definitely recommend to my friends The Thames Riviera Hotel.

- Jamie & Michael, May 2013

What an amazing day. Our wedding, and all of the details surrounding it, was a complete success. Both of you, and your staff, were so instrumental in that success, and we absolutely love you for it! Thank you simply doesn’t cut it. Your attention to detail, your care and delicate handling of the individuals involved, and your hard work and personal stake in the success of our event is unparalleled.

- Sarah & Robert, June 2013

Thank you all so much for making our day such a special occasion. The food was stunning and you created a wonderful atmosphere. Many of our guests commented on how fantastic the day was and would love to visit again. Many thanks.

- Joanna & Stewart, March 2013
Canapés

Mini Duck Spring Rolls
Asparagus with Serrano ham & balsamic syrup
Mini mushroom quiche
Smoked salmon and cream cheese bites
Chicken liver pate served on a toasted crostini
Prawn sesame seed toast
Smoked Trout with hollandaise

Choose 3 for £6.75

Additional canapés @ £2.50 per item per person
Soup Of The Day
Served With A Crusty Roll & Butter

Classic Prawn & Avocado Cocktail
With A Lemon Wedge & Bread Roll

Ham Hock Terrine
With A Spicy Beetroot Relish

Baked Salmon Fillet
With New Potatoes, Green Beans & Hollandaise Sauce

Breast Of Chicken
With A Creamy Mash, Cabbage & A Red Wine Jus

Roasted Pepper
Stuffed with Couscous & Feta Cheese With A Spinach & Tomato Velouté

Chocolate Brownie
Served With Chocolate Sauce & Vanilla Ice Cream

Wild Berry Eton Mess
Homemade Meringue, Served With Flavoured Whipped Cream

Selection Of Ice Creams Or Sorbets

Tea & Coffee with Mints

Inclusive In Our £999 Package
Gold Set Menu

**Griddled Asparagus**
Topped With A Poached Egg, Parmesan Cheese & Hollandaise Sauce

**Pork & Apple Terrine**
With Apricot & Fig Chutney

**Baked Field Mushrooms**
With Feta Cheese & Herbed Breadcrumbs

**Roast Corn Fed Chicken Breast**
With A Leek, Potato & Truffle Compote

**Oven Baked Cod**
Served With Crushed New Potatoes, Spinach & A Tomato Concase

**Potato & Chives Gnocchi**
Served With Curly Kale and Spinach Velouté

**Baked Vanilla Cheesecake**
Served With Chantilly Cream

**Apple & Cinnamon Crumble**
Served With Custard

**Passion Fruit Panna Cotta**
With Passion Fruit Coulis

**Tea & Coffee with Mints**

Choose This Package Add £5 per person
Platinum Set Menu

Spiced Crab & Lemongrass Fishcake
With A Crispy Thai Salad & Coconut Dressing

Chicken Liver Foie Gras Parfait
Served With Red Onion Jam & Toasted Brioche

Potato Gnocchi
With Garlic Puree, Tomato Salsa & Baby cress

Rump Of Lamb
With Dauphinoise Potatoes, French Beans, Mushy Peas & Jus

Pan Fries Fillets Of Bream
With Beetroot Risotto & Pak choi

Three Cheese Puff Pastry Parcel
With Wild Mushroom, Toasted Chestnuts & A Spinach Velouté

Duo Of Chocolate Mousse
Served With a milk Chocolate Sauce

Sticky Toffee Pudding
With A Rich Toffee Sauce & Pistachio Ice Cream

Coconut Crème Brulee

Tea & Coffee with Mints

Choose This Package Add £10 per person
Children’s Menu

Melon
Tomato soup
Garlic bread

Chicken in breadcrumbs with chips & beans
Cheese & tomato pizza with potato wedges
Fish fingers with chips & peas

Jelly & ice cream
Fruit salad
Chocolate fudge cake

Unlimited Squash Through-out The Day

Additional Children’s meals at £9.95 per child
Children’s menu is available for 12 years and under
Drinks Packages

Silver Drinks Package

1 Glass of Bucks Fizz or Fruit Punch on Arrival

1 Medium Glass of House Red or White Wine

1 Glass of Sparkling Wine for Toast

£12.95 per person

Gold Drinks Package

1 Glass of Prosecco on arrival

2 Medium Glasses of House Red or White Wine

1 Glass of Prosecco for Toast

£16.95 per person
Buffet Menu A

Selection of assorted sandwiches including:
Ham, beef, cheese, egg mayonnaise, 
tuna & cucumber
Mini fishcakes with a lime 
mayonnaise
Vegetable brochettes
Cajun chicken strips with a sweet 
chilli dipping sauce
Handmade pork, apple & cheddar 
sausage roll
Mixed salad bowl
Assorted crisps

£14.95 per person

Buffet Menu B

Assorted Mini filled tortilla wraps including:
Chicken Caesar, duck & spring onion, 
ham & cheese,
Char grilled vegetables
Mini beef burgers in buns
Mini pizza
Smoked salmon crostini
Skinny fries
Homemade coleslaw
Mixed salad
Deep fried brie with warm cranberry 
fondue
Homemade chocolate brownies

£16.95 per person

Buffet Menu C

Assorted open baguettes: Prawn Marie Rose, egg mayonnaise, ham salad, tuna & 
Sweetcorn, char-grilled vegetables
Lamb kofta with a minted yoghurt, Salmon goujons in a sesame batter & teriyaki dip
Deep fried brie with a cranberry compote, Chicken & vegetable skewers
Potato wedges, homemade coleslaw
Potato and egg salad, Mixed salad
Mini Fruit trifles

£18.95 per person
Accommodation

At The Thames Riviera Hotel, we understand that onsite accommodation for you and your guests is fundamental to the venue choice; therefore with 52 bedrooms we can offer exclusive rates for your wedding party.

Our spacious and comfortable bedrooms include the following:

- En-suite Bathroom
- Direct Dial Telephone
- Flat Screen TV
- Tea & Coffee Making Facilities
  - Hair Dryer
  - Fan
- Complimentary WIFI
- Complimentary Parking
- 24 hour Reception Service
- Room Service (timings & tray charge apply)

Accommodation Prices:

Double Room: From £85.00

Family Room: From £95.00

All prices include Full English Breakfast, served in The Blue River Café. Please check breakfast timings upon check in.

Prices are subject to availability. Terms & Conditions apply.
Wedding Schedule

Congratulations on your engagement, below you will find The Thames Riviera’s suggested schedule for organising your special day.

<table>
<thead>
<tr>
<th>12 Months . . .</th>
<th>9 Months . . .</th>
</tr>
</thead>
<tbody>
<tr>
<td>✅ Set a date for the big day</td>
<td>✅ Confirm venue &amp; date</td>
</tr>
<tr>
<td>✅ Book at viewing at your preferred venues</td>
<td>✅ Send out “save the date card”</td>
</tr>
<tr>
<td>✅ Contact your priest, registrar or minister about the ceremony</td>
<td>✅ Book your photographer</td>
</tr>
<tr>
<td>✅ Decide on budget</td>
<td>✅ Decide on entertainment &amp; themes for your Wedding</td>
</tr>
<tr>
<td>✅ Research Wedding insurance</td>
<td>✅ Begin to think about the all-important honeymoon</td>
</tr>
<tr>
<td>✅ Draw up a guest list</td>
<td>✅ Decide on flowers and book florist</td>
</tr>
<tr>
<td></td>
<td>✅ Order Wedding cake</td>
</tr>
<tr>
<td></td>
<td>✅ Decide and book Wedding transport</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5 Months. . .</th>
<th>3 Months . . .</th>
</tr>
</thead>
<tbody>
<tr>
<td>✅ Discuss the details of your ceremony</td>
<td>✅ Start planning your stag and hen parties</td>
</tr>
<tr>
<td>✅ Sort Wedding entire</td>
<td>✅ Have your wedding dress fitting</td>
</tr>
<tr>
<td>✅ Choose your wedding rings</td>
<td>✅ Book your beauty treatments</td>
</tr>
<tr>
<td>✅ Book a hair and make-up trail</td>
<td>✅ Reconfirm your timings with both ceremony and venue</td>
</tr>
<tr>
<td>✅ Arrange Wedding favours</td>
<td>✅ Menu tasting</td>
</tr>
<tr>
<td>✅ Send Wedding invitations</td>
<td>✅ Wine tasting</td>
</tr>
<tr>
<td>✅ Start thinking about “thank you” gifts</td>
<td></td>
</tr>
</tbody>
</table>
**1 Month . . .**
- Order your honeymoon currency
- Agree final numbers with venue
- Final dress fitting
- Confirm final menu and drinks packages
- Draw up a seating plan
- Organise your wedding rehearsal
- Compile a time plan for your Wedding morning

**1 Day Before . . .**
- Deliver all decorations and favours to the Wedding venue.
- Last minute checks on seating plan
- Ensure all Wedding entire is ready
- Pack overnight bag
- Ensure arranged are confirmed for honeymoon, including online check in
- Spend the evening with members from the Wedding party, relaxing and preparing for the big day

**On Your Wedding Day. . .**
- Indulge in a hearty breakfast in the morning
- Get ready for your big day
- Get married to the one you love
- Relax and let The Thames Riviera Hotel take care of your guests so you can enjoy your special day
Terms & Conditions

No oral representations or arrangements are recognised by the Hotel and the conditions of this contract can be modified only by a supplementary written contract.

1. A £200.00 deposit is required to confirm your booking. This is a non-refundable and non-transferable deposit. A further 50% will be required 6 months prior to the event; the outstanding balance of the account is payable 4 weeks prior to the event. A credit card is to be supplied to cover any additional costs incurred on the day.

2. Provisional bookings will be held for a period of 14 working days, after which time the date will be automatically released, unless an extension has been agreed in writing.

3. The Client to advise the Hotel at least two weeks prior to the date of the function, the final number of people attending. These represent the final minimum number of chargeable.

4. (a) Cancellation by the Client:

In the unfortunate circumstances that you may have to cancel or postpone your confirmed booking at any time the Hotel will make every effort to resell the function facilities on your behalf. In the event of the Hotel being unsuccessful in the reselling of the cancelled or amended booking, cancellation charges will be made as follows:

- Between 8 days and 2 months = 100% of quoted rates.
- Between 2 months and 4 months = 75% of quoted rates.
- Between 4 months and 6 months = 50% of quoted rates.
- Between 6 months and 12 months = 25% of quoted rates.

Charge Apply To:

-90% of the contracted accommodation packages, 100% of any other costs e.g. equipment hire and entertainment and 80% of the contracted food and beverage revenue.

-Where the cancellation is made 7 days or less 100% of the loss of revenue will apply. Any cancellation, postponement or partial cancellation should be advised in writing and you will receive confirmation back in writing from the Hotel. The facilities you have reserved cannot be released for sale until this is received and acknowledge.
(b) Cancellation By The Hotel:

The Hotel reserves the right to cancel any booking forthwith or reserves the right to offer alternative facilities without responsibilities on its part of the events of:

- Any occurrence beyond the reasonable control of the Hotel which shall prevent it from performing its obligations in connection with the bookings.
- If the Hotel becomes aware of any alteration in the Clients financial situation.
- If the Client is more than 30 days in arrears with any payment to the Hotel.
- If the booking might, in the opinion of the Hotel, prejudice the reputation of the Hotel.

5. All prices relating to food and beverage are subject to change at any time by the Hotel or head office, prices and affected by outside influence.

6. Any gifts/items left in the room are the responsibility of the Client, the Hotel accepts no responsibility for any such items.

7. All extras must be settled on departure; a credit card will be taken as guarantee and will be charged if the account is not settled.

8. The Client shall be responsible for the orderly conduct of its guests and shall ensure that all guests have regard to any regulations imposed by any competent authority and that nothing should be done which will constitute a breach of the law. The Client shall fully indemnify the Hotel against any claims, loss or damage arising as a result of breach of this clause.

9. Only food and beverage purchased from the Hotel may be consumed on the premises. If food or beverage are brought into the Hotel for consumption, a charge will be made equal to the Hotel's selling price for that or an equivalent product, which shall be in the determination of the Hotel. This may be charged to the individual Clients or to the main function bill.

10. The event must start and finish at the times specified on the contract. Changes to times must be agreed with the Hotel.

11. The Hotel will serve wedding buffet food for the full number of guests confirmed prior to the event. Should more guests arrive than were confirmed the Hotel will not be held responsible for any shortage of food.
12. The Hotel reserves the right to exclude or eject, as it thinks fit and reasonable, any persons from the function or Hotel premises who it shall consider objectionable including any engaged by the Client to provide entertainment or perform any other duties to the function.

13. If the Hotel is prevented or hindered from carrying out its obligations here under by circumstances beyond its reasonable control including government intervention, strikes, labour disputes, accidents, Acts Of God, national or local disasters or war, then the Hotel’s liability to the Client shall be no greater than the amount paid by the Client to the Hotel in respects of the function. If for reasons beyond the Hotel’s reasonable control the accommodation reserved cannot be made available to the Client, the Hotel reserves the right to substitute similar or comparable accommodation for the function and such a substitution shall be accepted by the Client as satisfactory performance by the Hotel of its obligation here under to provide accommodation so reserved.

14. Prices quoted include VAT unless otherwise specified. This shall be at the rate prevailing when the contract was prepared and is subject to alterations should the rate change.

15. Subject to its liability under the Hotel Proprietors Act 1956, the Hotel will not be liable or responsible for any jewellery, luggage, clothing or other property of the Client brought into the Hotel premises by the Client.

Food Notice -
Our food is prepared in a kitchen where nuts, gluten and other allergens are present and our menu descriptions do not include all ingredients – if any guests have a food allergy, please let us know beforehand.